

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
<p>(1) Topic (one sentence description of the decision being sought)</p> <p>(2) Who will take decision</p> <p>(3) Give date or period within which decision is to be taken</p> <p>(4) Directorate contact (include e-mail and telephone)</p>	<p>(5) Principal Groups/Organisations to be consulted before decision is made</p> <p>(6) Method of consultation (external only [if applicable])</p>	<p>(7) Name of person(s) to whom representations can be made (e-mail/telephone)</p> <p>(8) When should they be made by (closing date)</p>	<p>(9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision</p> <p>(10) Is this information unrestricted or exempt?</p> <p>(11) Date first entered in Notice</p>
<p>KEY 24/22/23</p> <p>(1) Free Christmas parking in Council car parks</p> <p>(2) Cabinet</p> <p>(3) 7 November 2022</p> <p>(4) Clare Connellan, Transport & Parking Services Manager - clare.connellan@dover.gov.uk; 01304 872046</p>	<p>(5) Not applicable.</p> <p>(6) Not applicable.</p>	<p>(7) Clare Connellan, Transport & Parking Services Manager - clare.connellan@dover.gov.uk; 01304 872046</p> <p>(8) 21 October 2022</p>	<p>(9) Report to Cabinet</p> <p>(10) Unrestricted</p> <p>(11) 7 October 2022</p>
<p>Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.)</p> <p>To ask Cabinet to approve free Christmas parking in the Council's car parks during December.</p>			
<p>Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>7 November – operational in order to ensure sufficient time for signage and Pay & Display machines to be amended.</p>			